Uptown Market Vendor Contract

www.uptownmarket.org Summer 2011

This contract confirms that the participant identified below will be a vendor in the Uptown Market and abide by the guidelines listed.

Hours of Operation Vendors must have their booth in operation from 11:00am-4:00pm. Tearing down early is not permitted. Vendors can begin setting up at 9:30 am. Prepaid weekly vendors will be assigned a booth number. All vendors without a booth number or who have not yet paid must check-in at the information table on the day of the market and will be assigned a booth number.

Market staff reserves the right to give away a booth if vendor is not present by 10:15AM. Market staff reserves the right to change booth assignments at any time.

Booth Spaces, Fees and Parking Booth measurements are 11ft x 10ft. Vendors are responsible for their own tents, chairs, tables and shelving. All tents must be properly secured and weights are strongly recommended. Fees must be paid before the start of the event. Fees will only be refunded if vendor wishes to withdraw more than 14 days prior to event. Parking will be available for vendors. Check in at the information booth for the location.

Image Privileges By signing this contract, the vendor gives Uptown Market the right to use any photos taken during the event for promotional material.

Licenses and Permits Each vendor must fill out a ST-19 form available at www.taxes.state.mn.us/forms/st19.pdf and turn it in during registration on the morning of the market. If individuals sell nontaxable items, make less than $500 a year on sold merchandise, or are participating in only one market event per year you do not need to collect sales tax, but do need to fill out a ST-19 form. See Fact Sheet # 148, Special Event Exhibitors and Operations for more details. Register for a Minnesota tax ID number by calling 651-282-5225 or visiting www.taxes.state.mn.us

Prepared food ("street food") vendors must have a Market Manufacturer or Distributor License available at http://www.ci.minneapolis.mn.us/business-licensing/docs/Market_Manufacturer-Distributor.pdf or by contacting Carl Samaroo, Environmental Health Division, 612-673-3693 carl.samaroo@ci.minneapolis.mn.us This permit must be submitted to the Uptown Market 30 days prior to the date of market in which the vendor is participating.

Restrictions Franchises or their DBAs, MLMs, financial services of any kind, bargain retail or brand style merchandising are ineligible to vend. All food vendors must meet health & safety requirements. Buskers and leafleteers must report to the desk for instructions. Weapons & firearms are disallowed. Knife products must be approved by manager. Malodorous, dirty or dangerous items, pornographic or racist materials are disallowed. Pets or animals of any kind may not be sold here or given away. Dogs & other pets may not attend with a vendor for liability reasons.

Insurance and Waiver Vendors selling prepared food are required to provide their own liability insurance. The undersigned does hereby discharge, release and hold harmless, the Uptown Market, Calhoun Area Residents Action Group (CARAG), the City of Minneapolis, property owners, and all co-sponsors from any and all manner of action, suits, damages or claims whatsoever arising from any loss or damages or claims, to the person or property of the undersigned while in possession or under the supervision of the sponsors during the market, and hereby consents to enforcement of all rules of this event.

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Name of Vendor (Please Print)

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Signature (Person signing is responsible for all booth participants) Date

Mail to: Uptown Market c/o CARAG • 3612 Bryant Avenue South • Minneapolis, MN 55409 • uptownmarket.org